

PORTLAND SPORTS COMPLEX, INC. FACILITY POLICIES & PARTICIPANT COMMITMENT GUIDELINES

The following facility policies and participant commitments are requirements of Portland Sports Complex, Inc (aka Portland Sports Complex). They ensure fairness to all players, managers and spectators and will help us to maintain a safe and comfortable environment.

- All coaches and/or team managers are expected to be sure all their players are aware of these policies. They will also carry the primary responsibility of communicating with team members any issues relative to payment, scheduling and/or league changes.
- All players must use plastic and/or rubber field cleats, indoor turf shoes, or sneakers. Absolutely NO metal cleats. Player's should not be on the field during scheduled games wearing street shoes. This requirement assists us in maintaining the quality FieldTurf surface to its highest potential.
- Outside food should not be brought into the field house, unless approved by management for a special event; hot or cold beverages must be in a covered, non-glass bottle. Water and sports drinks are also available in our vending machines. A casual family style menu is available at the adjacent restaurant, *Turf's Sports Pub & Grill*, for your convenience.
- The team bench, as well as the playing field, is restricted to players, coaches and/or team managers. For their safety, please do not allow any guests or family members into these areas, especially small children.
- **Each youth team must have an adult coach or parent representative at or on the bench at all times.** This representative will be considered to be responsible for the conduct of the team and its actions. All teams must at least have matching colored shirts. We do not guarantee the availability of colored pinnies at any time.
- Please help us to keep the facility and the field house clean. We appreciate your support by making sure all trash and miscellaneous discarded items are disposed of properly. **We also appreciate you refraining from spitting or pouring drinks specifically on the playing surface or in the team bench area. Gum is not allowed on the field at any time. We are completely non-smoking and do not allow smoking in the facility or on its surrounding property.**
- All soccer and field hockey players must wear shin guards. Mouth guards are required for field hockey. Goggles, mouth guards and helmets are required for lacrosse; helmets are not required for girl's lacrosse.
- All of our referees are trained to understand the rules of their particular sport. They will do their best to call an accurate and fair game. We appreciate your good sportsmanship and proper etiquette when communicating any discrepancies or concerns. Portland Sports Complex has a strict policy regarding good sportsmanship, proper language, and fair and respectful treatment of officials, other coaches, and Portland Sports Complex, Inc. staff. All parents, coaches and/or team manager's agree to act appropriately by setting an example of fair play, respect, good sportsmanship and honesty.
- All coaches and/or team manager's are responsible for the manner in which their team conducts itself, on and off the field. The team is expected to follow the rules of play as described in the Portland Sports Complex Rules and Regulations regarding safe and fair play.
- **Portland Sports Complex, Inc. requires a signed waiver from every participant and/or coach.**
- Portland Sports Complex requires that there will be no more than (2) two coaches on the bench at any one time. All youth teams require a minimum of (1) one adult coach/manager on the bench at all times. If a coach is not present prior to the start of the game, the team will forfeit that game.
- For youth teams, copies of player birth certificates must be made available, if requested, in case of a discrepancy. The team coach/manager will be responsible for verifying each player's eligibility. Portland Sports Complex officials will only be required to review a birth certificate if it is challenged. Any team that misrepresents a player's age could face suspension and will be asked to remove that player from its roster. If this occurs, there are no refunds or credits given.
- **A \$100 deposit is required with your Team Registration Form and is non-refundable.** In the event that a team must cancel their registration, Portland Sports Complex, Inc., will issue a credit to be used for a future session provided a minimum 14-day notice is given, less a \$20 processing fee. If cancellation occurs within 14 days of the session's first scheduled game and we are unable to fill your team slot, there will be no credit issued and your deposit is completely forfeited. In the event you must cancel, a written, dated cancellation notice is required and can be dropped off at Portland Sports Complex or faxed to 207-878-0866. Emailed cancellations are not acceptable due to the inability to confirm receipt.
- **THE TEAM ROSTER AND THE FULL BALANCE OF THE TEAM REGISTRATION FEE IS EXPECTED BEFORE THE FIRST SCHEDULED GAME OF THE SESSION. PLEASE HAVE YOUR TEAM MEMBERS PREPARED TO PAY THEIR PORTION.** **If full payment is not received before the first game, the team will forfeit that game and any subsequent games and all partial payments received by Portland Sports Complex, Inc. until FULL payment is received.** Portland Sports Complex, Inc. does not guarantee record of individual payment history (unless it is a house team). It is the coach/team manager's responsibility to determine player payments and balances. **We do not issue team or individual facility credits and/or refunds due to failure to pay, player injury, optional withdrawal, missed games or inclement weather. The facility does NOT make up cancelled games due to inclement weather. These policies are non-negotiable and will be enforced.**
- Photos and/or video *may* be taken of participants and/or their minor children while at Portland Sports Complex. By signing the Participant Waiver, participants agree to allow Portland Sports Complex, Inc., to use them for publicity purposes only including print media, website and Internet marketing. They will NEVER be used for any other purpose or redistributed without an explicit release signed by the parent or guardian.
- Portland Sports Complex, Inc. management encourages all coaches/team manager's, participants and spectators to discuss any suggestions, comments, concerns or issues regarding play, scheduling, facility management, or other issues relative to their overall experience at Portland Sports Complex at any time. Contact information and a copy of these policies are readily available upon request.